DEPARTMENT OF B.COM (CS)

Name of the department	: B.Com (corporate secretaryship)
Year of Establishment	: 2012
Name of Program	: UG [B.Com (Corporate Secretaryship)
Department Mail.id	: bcomcspmtc@gmail.com

<u>About Department</u>

Department of B.Com (CS).The Bachelor of commerce with corporate Secretaryship functioning from 2012 onwards. The main objective of this program is to build a strong foundation in activities relating to functioning of corporate undertakings. The learners of the program will be benefitted in obtaining lucrative career options in the corporate sector.

Teaching Method

In addition to traditional chalk and talk method, interactive classes also arrange by group discussion, question answers, demonstration methods are arranged to encourage the students by improve their learning method. To develop the reading habits of the students and also to increase the level of communication, our department conducted the regular activity of English newspaper reading practice as well as training to speak fluent.



In-house Seminars were frequently arranged by our department staff helps to acquire Knowledge, skill and to improve self-confidence. Special classes are held during study leave for slow learners. The hidden Creativity is manifested through preparation of Magazines and the classes are also taken by use of technology by means of Slideshow Presentations.

Farewell and Fresher Party

To welcome new students in a friendly atmosphere and to encourage their creative impulses to boost their confidence and to create bonding between seniors and juniors our department conducts freshers party as well as farewell party every year.



Students Classroom Projects

- > We trained our students to fill the different kinds of forms used for Banking operations such as Account opening form, DD chellan, Cheque etc., as well as to use digitalized Banking activities.
- > In addition our second year students are encouraged to prepare magazine to explore their hidden talents and their creativity.

Industrial Visits and Study Tours

To provide an exposure to students about practical working environment and also motive to ensure the students to gain awareness about industries our department arranged Industrial visit.

- > On 2015 arranged IV in Sugarcane Industry, Theni District.
- > On 2018 and 2019 organize IV at Parle-G Biscuits PVT limited, Kappalur.



To enhance real world connections Instead of classroom learnings and opportunity to meet eminent personalities, Socio-cultural changes, values, etc, we organized study Tour for our students.

> On 2017 and 2018, we organized study tour for kochi, kodaikanal and Kanniyakumari.

Seminars /Workshops/Guest lectures

- On 18th March 2015 conducting Guest lecture on "E-Governance and XBRL" delivered by Dr.T.S.Balakrishnan,Head, Department of B.Com(CS),sourashtra College, Madurai on Role of CS and encourage the students to enter into the field of ACS.
- > On July 2017 lecture delivered by our Guest Mr.Karthick,BDM,Kalvi Institute about "Tally with GST" and opportunity in this field.



- On 29th August 2019 our department organized Guest lecture on the Title of "How to Face Competitive Exam?" by Mr.J.Mark Vijay the Principal of Keran School.
- From 21/3/19 to 22/3/19 we induced our students to Participate in the program of Tally and make their selves to write exam at the end of the session.

Inter-Collegiate Programs

Our department always encouraged and trained students to get aware and experience from outside of the campus apart from the academic, Results from that number of students can able to show their hidden talents.

- On Jan 24th 2018, Students from our Department participated into Inter collegiate Seminar cum Meet VVVC COMFEST-2018 on the title of "Changing Role of Media in Competitive Environment" and they won Prizes and Certificates.
- On 2018 students were participated in Intercollegiate Meet conducted by American College, Madurai.
- > On same 2018 again our students participated in Inter-College Meet conducted by American college, madurai.



- On 2019 students from our department encouraged to participate number of events conducted by Inter College Meet organized by Mannar Thirumalai Naicker College, Madurai.
- > On 2019 they participated VVVC COMFEST-2019 on the title of "Bank Management" organized by VVVC, Virudhunagar.

Webinar/Awareness Program

Along with our government and our college, our department also aims to empower women and girls with the knowledge of their legal rights and duties as well as aim to create awareness about Cyber crime we conducted awareness Program and Webinar.

On 25 February, "Legal Awareness Program on civil and criminal Laws for women" clearly explained by our eminent guests Hon.Mr.K.S.Rajeshkumar M.L ,Dr.O.Ravi Controller of examination MKU also by inspector of police and number of lawyers not for our department girls students but also for whole college girls students.



We considered today horrendous situation that's while we arranged webinar on "Cyber Crime Against Women:Precautions and Strategies" delivered by the speakers of cyber Crime women cell Commissioner, Inspector and also by lawyers dated on 25.09.2020.

<u>Participation in ISR(Institutional Social Responsibility) and Extension</u></u> <u>Activities</u>

Students are from our department are encouraged to take part in Various NSS,NCC,Yoga and Fine arts Club activities to promote the sense of social as well as personal responsibilities among the students. We also motivate students to donate blood at blood donation camp which is organized by our college to save life of others.